



CALL FOR PROPOSALS Nº 22/2025- ECI

The State University of Maringá (Universidade Estadual de Maringá – UEM), through the International Cooperation Office (Escritório de Cooperação Internacional – ECI), in the exercise of its legal attributions and under the conditions and requirements set forth in this document, hereby announces a Call for Proposals to the faculty and researchers of this University and establishes regulations for the awarding of grants for International Visiting Professors, in compliance with the [Resolution 291/2024-CAD](#).

1. PURPOSE AND SCOPE

- 1.1. This Call for Proposals aims to increase collaboration among researchers in the development of research projects; support international activities in graduate programs; contribute to the improvement of teaching by updating content and teaching and learning practices; contribute to innovation; increase scientific exchange; strengthen the process of Internationalization at Home; promote interculturality; foster the development of global skills; and enhance global partnerships for sustainable development (SDG 17), with a view to robust international collaborations and alliances, in line with UEM's Language Policy and Internationalization Policy.
- 1.2. This Call for Proposals concerns the awarding of one (01) annual grant for an International Visiting Professor per Academic Center, in the monthly amount of US\$1,500.00, corresponding to R\$8,250.00 (eight thousand, two hundred and fifty reais), according to the exchange rate in effect on the date of publication of this Call.
- 1.3. Each grant consists of six installments of R\$ 8,250.00, and each Center must define the number of beneficiaries of the six installments. The grant for each Center may benefit from one to six visiting professors, provided that the maximum of six installments for each Center and the schedule established in this Call for Proposals are respected.
- 1.4. In the case of grantees receiving one or two installments of the grant, payment will be made by cashier's check; for grantees awarded three months or more, it is required to open a checking account at Banco do Brasil and provide the necessary documents, namely CPF¹, National Migrant Registry (RNM)², and proof of residence in the city.
- 1.5. Professors staying in Brazil for more than three months are required to obtain a visa.

2. ELIGIBILITY REQUIREMENTS

- 2.1. This grant is intended for holders of a doctoral degree or equivalent, with relevant scientific or technological contributions, and an impact index in their field within the last five years.

¹ In Portuguese: Cadastro de Pessoas Físicas (CPF) – Brazilian Individual Taxpayer Registry.

² In Portuguese: Registro Nacional Migratório (RNM) – Brazilian identification document for foreign nationals.



- 2.2. The proposal shall be valid for 2026 and must be completed by 30 September 2026. The final report shall be submitted to the ECI by 2 October 2026.
- 2.3. The International Visiting Professor shall perform the following activities at UEM:
- I – Deliver a lecture, short-term workshop, or extension course in English, Spanish, or French, in accordance with UEM's Language Policy;
 - II – Teach graduate courses in English, Spanish, or French, in accordance with UEM's Language Policy;
- Sole paragraph: The provision of activities in Portuguese is an exception when the purpose of the activity is the study of the Portuguese language itself or education in Lusophone contexts.
- III – Prepare scientific articles in co-authorship with local peers to be submitted to specialized journals.
- 2.4. The International Visiting Professor shall remain at UEM for at least half of the grant period. The remaining time may be spent on remote activities, as indicated in the proposal and presented in the final report.

3. SCHEDULE

Stages	Dates
Publication of the Call for Proposals	16 September 2025
Submission of the selected proposal(s) by the Academic Centers	By 25 February 2026
Joint announcement of the approved proposals on the ECI website	27 February 2026
Contracting of the proposal	From 2 March 2026
Deadline for completion of activities	30 September 2026
Submission of the final report to the ECI	By 2 October 2026

4. SUBMISSION AND EVALUATION OF PROPOSALS

- 4.1. The process of submission, evaluation, selection, and forwarding of proposals is the responsibility of the Academic Centers of UEM (CCA, CCB, CCE, CCH, CCS, CSA, and CTC).
- 4.2. The submission must be made by the host professor, who will act as the proposer.
- 4.3. Each Center shall evaluate the proposals in the most appropriate and convenient manner, based on its previously defined number of International Visiting Professor(s) and months of stay.
- 4.4. The selected proposals must be submitted via e-protocol to the ECI by the date established in the schedule.
- 4.5. The content and integrity of the submitted documentation are the direct and exclusive responsibility of the proposer.

5. PROPOSAL CONTENT



5.1. Proposals should focus on at least one of the following topics of interest, corresponding to the 17 SDGs:

1. No Poverty;
2. Zero Hunger;
3. Good Health and Well-being;
4. Quality Education;
5. Gender Equality;
6. Clean Water and Sanitation;
7. Affordable and Clean Energy;
8. Decent Work and Economic Growth;
9. Industry, Innovation, and Infrastructure;
10. Reduced Inequalities;
11. Sustainable Cities and Communities;
12. Responsible Consumption and Production;
13. Climate Action;
14. Life Below Water;
15. Life on Land;
16. Peace, Justice, and Strong Institutions;
17. Partnerships for the Goals.

5.2. Work Plan

- a) Topic, area, objective, and period of the visit;
- b) Name, email address, department, and program of the host professor;
- c) Name, email address, affiliation, and passport number of the Visiting Professor; in the case of a Brazilian affiliated with a foreign university, provide CPF and bank account in Brazil;
- d) Grant period and number of installments to be paid;
- e) Description of activities to be carried out, including date, location, and target audience for each planned activity;
- f) Description of the contribution and impact of the work to be carried out, specifying the SDG(s) to which the project will contribute.

6. SELECTION RATIFICATION

6.1. Proposals submitted by the Academic Centers shall be ratified by the ECI in accordance with the provisions of this Call. Proposals with incomplete documentation, submitted after the deadline, or that do not comply with the requirements of this Call will be considered ineligible.

7. RESULTS AND RESOURCES

- 8.1. The final result will be published on the ECI website (www.eci.uem.br).
- 8.2. No appeals shall be accepted regarding the final result.



8.3. In the event of withdrawal by the International Visiting Professor, the funds shall be redirected to the relevant Academic Center for a new selection process, provided that the deadline for submission of the final report is respected.

8. COMMITMENTS OF THE SCHOLARSHIP RECIPIENT AND THE PROPOSER

- 8.1. Execute the proposed work plan.
- 8.2. Submit, upon completion of the work plan, a report on the activities carried out during the period, including the results achieved through the execution of the work plan, signed jointly with the proposer.
- 8.3. Provide proof of health and travel insurance for the International Visiting Professor before departure from the country of origin.
- 8.4. Ensure all necessary documentation for travel, including the appropriate visa for entry and stay in Brazil during the grant period.
- 8.5. Comply with the steps set forth in the work plan and submit the final report, under penalty of academic, administrative, and legal sanctions established by UEM's internal regulations, including the reimbursement of funds received through this Call for Proposals.
- 8.6. Adhere to Brazilian laws and UEM regulations.

9. GENERAL PROVISIONS

- 9.1. Cases not covered and situations not foreseen in this Call for Proposals shall be resolved by the Coordination of the ECI.
- 9.2. Further clarifications and additional information may be obtained by contacting eci-iec@uem.br.

Prof. Dr. Renato Leão Rego
Coordinator of the ECI